

Cairns Library Workshops – Semester 2, 2008

Want some free classes with really useful, time saving skills

Library Tours in O week

Family name begins	Tuesday July 29	Wednesday July 30	Thursday July 31
A – F	11 am	12 noon	11am
G – O	12 noon	1 pm	1 pm
P - Z	3 pm	3 pm	3 pm

Note: Please attend Library tours according to the time corresponding with your Family name.

Date	Library Tour	**Getting Connected	**Top 10 Assign Research Tips	Find Journal Articles	Find more on the Web	Intro to LearnJCU
Oweek						
Tues Jul 29		12 noon				
Wed Jul 30		11 am	2 pm			
Thurs Jul 31		12 noon 2 pm	10 am			11 am 1pm
Week 1						
Mon Aug 4	1 pm			11 am		10am 12noon
Tues Aug 5	5.30 pm	6 pm	2 pm	1pm		
Wed Aug 6				2 pm		
Thurs Aug 7	2 pm				2 pm	
Week 2						
Mon Aug 11						
Tue Aug 12				2 pm		

**** Bookings** are required for Getting Connected and Top 10 Tips.
Go to the Infohelp desk on Level 1 to book.

Library **tours** meet in the Library **foyer** at the designated time.

All Library workshops are held in B1.104.

Introduction to LearnJCU is held in B1.104.

Workshops in Finding Information for assignments, MS Word, Excel & Powerpoint will be run later. Look out for advertised session times.

Library Orientation Tours

The Library Orientation Tour is compulsory for new students. This 30 minute tour will explain:

- Where to find books, journals and other materials in the library
- Where to find General Access computers in the Library
- How to borrow books, extend loans and place holds on materials
- What services and facilities are available in the Library
- And more...

Getting connected: Hands on skills for JCU online

We highly recommend that you attend this hands on computer workshop. Get the maximum benefit from your JCU computing account. This workshop will provide a pathway through the various online resources and systems essential for a successful Uni experience. Discover :

- Online tutorial sign-up
- Labprint
- Using your e-mail account
- Where to save your work, and more

Please bring your student computer account code/username and password, (printed on the top half of your enrolment verification form, or available from InfoHelp), to the workshop.

Top Ten Assignment Research Tips

Find out how to get the information you need to do assignments successfully. This session covers basic skills in analysing your topic, selecting and locating information and referencing your assignment. After attending a session you will be able to search for information using the Library Catalogue and Reserve Online.

Finding Journal articles

Impress your lecturers with excellent sources of information for assignments and essays. Learn how to find journal articles not on your reading list! Access and search the library's electronic databases which provide references to journal articles and sometimes the full text. Retrieve journal articles online and in print.

Finding more on the web

These 1-hour workshops are for people who are new to the Internet and those who want to learn about search tools, tips and tricks. These workshops are highly recommended for students wishing to kickstart their knowledge on how to use the web. Topics include:

- Search engines and how they work?
- Strategies for finding what you want using a simple search query
- Other tools and technologies such as gateways, portals etc
- Tips and tricks to get the best from your searches

Introduction to LearnJCU

JCU's online teaching and learning hub has study resources, and assignment dropboxes for many of your JCU subjects. This introduction shows you how to navigate LearnJCU and highlights some of the features available at <http://learnjcu.jcu.edu.au>.